



National Institute of Development Administration
Official Announcement of Procedures for Attendance at the 40th
Commencement Ceremony

The 40th commencement ceremony will take place on Saturday, January 4th, 2020 at His Majesty the King's 6th Cycle Birthday Anniversary Auditorium, the National Institute of Development Administration. Students whose graduation status was approved by the University Council from January 5th, 2019 to November 20th, 2019 should register for the ceremony via the following website: <http://reg.nida.ac.th> The registration period is from Now to November 29th, 2019. A graduation fee of 1,000 baht is required. Payment can be made at any branch of the Bangkok Bank or Counter service (Service Fee of 10 Baht) using a payment slip provided by the Institute or pay by Internet Banking. Issues such as student status maintenance fee, student loan or non-returned library books must be addressed prior to attendance application; otherwise, attendance will not be approved.

Graduates who are pregnant and plan to attend the ceremony must submit a medical certificate indicating that the pregnancy term does not exceed 7 months.

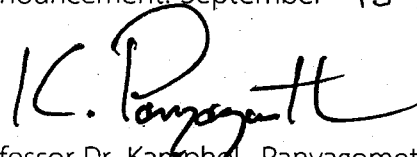
In case of emergency, graduates may wish to request deferment of ceremony attendance to the subsequent year.

1. Such an emergency may include:
 - 1.1. pregnancy due date
 - 1.2. accident or unexpected illness
 - 1.3. demise of parent
 - 1.4. overseas work or study
 - 1.5. or other emergencies that must be approved by the President

To defer attendance at the commencement ceremony, graduates must submit a relevant form and documents for consideration. The deferment request may be granted up to two consecutive times. Note that the first deferment request must be in the same year in which the student graduates. Those who fail to comply with the said deferment rules will not be permitted to attend the ceremony.

2. Graduates who are permitted to defer their commencement ceremony attendance are required to pay a 2,000 baht fee.

Date of announcement: September 13 , 2019

A handwritten signature in black ink, appearing to read 'K. Panyagometh', written in a cursive style.

(Professor Dr. Kamphol Panyagometh)

President the National Institute of
Development Administration